

# GUIDELINES FOR NEW FAMILIES

The Roots community looks forward to welcoming you to our program. If you have any questions, we're here to assist you.

**Roots Principal-at-Large** Lesley George: (403) 999-5692; [principal@rootshomeed.com](mailto:principal@rootshomeed.com)  
**Roots Office** Tammy Eacott: (403) 616-1381; [TammyE@rootshomeed.com](mailto:TammyE@rootshomeed.com)

## FORMS AND PAPERWORK

All registration forms can be downloaded online at [www.rootshomeeducation.com](http://www.rootshomeeducation.com) and submitted via email to [TammyE@rootshomeed.com](mailto:TammyE@rootshomeed.com). Be sure to save your forms to your computer or laptop before filling them out (you cannot download to an iPad or iPhone).

**Roots Home Education:**  
[TammyE@rootshomeed.com](mailto:TammyE@rootshomeed.com)

### *Initial Paperwork*

- Roots Christian Home Education Fellowship Society Application form
- Mother's and Father's Affirmation Statement (B-1 and B-2)
- Consent for Use of Personal Information (C-1)
- Pastoral Reference (D-1)

**Upon acceptance, please submit the following:** (forms will be emailed to you)

- Home Education Notification Form
- Program Plan
- Roots Duty of Care Waiver
- Copy of your child's birth certificate or Canadian passport
- \$50 Family Registration Fee

**Please note:** Since Alberta bases its funding on the September 29<sup>th</sup> student count, the home education grant is not available after that date. Families registering after September 29<sup>th</sup> will comply with Roots Late Registrant Policy.

## WHY DO I NEED TO COMPLETE ALL THIS PAPERWORK?

### ***Roots Christian Home Education Fellowship Application (B-1, B-2)***

Families new to Roots complete the application process because Roots is mandated to support and encourage Christian families. Roots takes this mandate seriously, as seen by this application process for new families. Once **all initial** paperwork is received, an interview will be set up with both parents and a couple from the Roots Christian Home Education Fellowship board. Following the interview, an e-mail from the Roots office confirming your membership and provisional acceptance into the program, will include further instructions, including the **remaining forms** necessary to register your student(s) for the school year.

***The Pastoral Reference Form (D-1)*** must be received by the Roots office before your paperwork can be processed.

**E-mail:** [TammyE@rootshomeed.com](mailto:TammyE@rootshomeed.com)

### ***Consent Form for Personal Information (C-1)***

This form allows Roots to use a sufficient amount of your family's information to operate as a Christian home education community in Alberta. If you have further questions, feel free to contact our PIPA officer, the current homeschooling board chairman at [board@rootshomeed.com](mailto:board@rootshomeed.com).